

Information Technology Resource Management Council (ITRMC)  
**Access Idaho Steering Committee**

**Meeting Minutes**

Approved by Committee October 28, 2004

**September 30, 2004**

The Access Idaho Steering Committee special meeting was held on Thursday, September 30, 2004, at 1:35 p.m., in Conference Room 155 of the LBJ Building, Boise, Idaho.

**CALL TO ORDER, WELCOME**

Chairman **Bill Farnsworth**, who welcomed members and others in attendance, called the meeting to order.

**ATTENDANCE**

**Members Present:**

Bill Farnsworth, ITRMC Staff  
Chuck Goodenough, Secretary of State's Office  
Jeff Walker, Access Idaho  
Charlie Wright, Dept. of Health and Welfare (*via telephone*)

**Absent Member(s):**

Mark Little, Division of Purchasing  
John McAllister, Idaho Commerce and Labor  
Sue Simmons, Idaho Transportation Dept.

**Others Present:**

Emily Gales, ITRMC Staff

**REVIEW OF SERVICE LEVEL AGREEMENT (SLA)**

**MOTION:** Wright moved and Goodenough seconded a motion to approve Amendment to Department of Health and Welfare SLA Addendum B, and the motion passed unanimously.

**ADJOURNMENT**

As there was no other business to come before the committee, Chairman Farnsworth thanked those in attendance and adjourned the meeting at 1:35 p.m. The next Access Idaho Steering Committee meeting was scheduled for Thursday, October 28, 2004, from 1:30 to 3:00 p.m. in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully submitted,

Emily Gales, ITRMC Assistant